



Our mission is to celebrate the complexities of the human experience.
We envision a world awakened by the wonder of theatre.

Day Camp Counselor/Assistant Teaching Artist

Our Values

Belonging: Portland Playhouse works to be radically inclusive onstage and offstage. We serve together. We rise together. We lead with kindness.

Gratitude: We are here by the grace and generosity of our community. We honor, join with, and are guided by those who came before us as well as current and future generations.

Courage: We challenge the status quo; we take risks. We listen and learn with an openness to change.

Job Title: Day Camp Counselor/Assistant Teaching Artist

WAGE: \$17/hour

SCHEDULE: 33.5 hours/week

Training: June 13th-17th 9am - 5pm

Day Camp dates: June 21st - Aug. 10th: Monday-Friday: 8:30am - 3:30pm

Jump into a summer job full of fun-filled play-making with the Portland Playhouse Summer Camp. We are seeking energetic, kind, patient, and creative staff members to serve as Theatre Day Camp counselors and teachers.

- Work with 2nd - 5th graders making plays, playing music, doing crafts and supervising free play and recreation
- Learn or deepen your leadership skills, leading activities, games and creative projects
- Be part of an award winning Theatre Company, and work alongside professional actors and theatre makers from Portland Playhouse

JOB SUMMARY: You will be paired with a Lead Teacher and your team of two will lead a group of 12 campers in a week long creative theatre camp. You will have direct supervision of campers ages 7-10, and will assist them in all activities including arts and crafts, storytelling, music making, and theatre games. A deep cup of patience is a must and a true desire to play, create fun stories and lead kids through their first encounter with theatre-making is essential.

TASKS:

- Join in activities (play along with the students) with the Lead Teaching Artist, and also take turns leading games and activities yourself.
- Clean up from activities and set up materials for activities
- Provide an inclusive and safe environment for all students
- Help with classroom management and keeping the attention of the campers
- Be available as campers arrive to greet them and invite them to join in some activities while they wait for camp to start
- Attend the weekly ALL CAMP meeting (1 hour)

REQUIREMENTS:

- Must have completed sophomore year of high school and be at least 16 years old.
- Ability to pass fingerprint background check, must be completed before the first day of camp.
- Education and /or experience working with children, ages 7-10 years old
- Bilingual abilities appreciated
- Ability to work comfortably, tactfully and courteously with children, parents and other staff
- High levels of enthusiasm, energy, and compassion.
- Strong communication skills

COVID-19 considerations:

- We are following the most current OHA and CDC guidelines.
- We will be following PPS's current (as of the last day of school) covid safety and masking protocols. Note that currently, masks are encouraged but not required for students and teachers. Vaccinations are required for all staff.

IMPORTANT DATES AND TIMES:

- June 13th-17th, 9:00am - 5:00pm held at Portland Playhouse (REQUIRED)
- June 21st First day of Camp
- August 10th Last day of Camp

Hiring Process:

- Rolling interviews beginning April 25th, 2022
- First round interviews to occur via Zoom
- Second round interviews will occur in person at Portland Playhouse

Equity Statement:

Portland Playhouse greatly values inclusion and workplace diversity. We strongly encourage people with diverse backgrounds, particularly from communities of color and historically underrepresented groups, whose professional and personal experiences advance our vision to apply. We support equal employment opportunities for all classes of individuals, regardless of age, race, color, national origin, citizenship status, disability, religious creed, sex, gender identity or expression, sexual orientation, marital status, economic status, or veteran status. We are an equal opportunity employer.

Application Instructions

To apply, email a single pdf of your resume and cover letter to work@portlandplayhouse.org. In the subject line include the name of the position for which you are applying and reference where you heard about this position.